

PtoE Governance Strategy

Introduction

The responsibilities for the Progress to Excellence (PtoE) Board of Governors are as follows:

- Determine the educational character and mission of the organisation and the oversee its activities
- Approve the quality strategy of the organisation
- Effective and efficient use of resources, the solvency of the organisation and for safeguarding assets
- Approve annual estimates of income and expenditure
- Appointment, grading, pay and conditions of service of the holders of senior posts
- Set a framework for the pay and conditions of service of all other staff.

The governing body has set the following mission and strategic objectives for PtoE:

“Our vision is to create a brilliant service for lifelong learning where all of our learners fulfil their potential and where we are seen as the provider of choice for employers, employees and stakeholders.”

Strategic objectives:

- Be known as the leading provider of high quality teaching and learning
- Become highly regarded by the communities in which we operate
- Connect with our communities in order to raise aspirations, particularly in deprived areas
- Contribute to meeting the skills needs identified by our employers and support economic prosperity
- Secure our long-term financial health in order to invest back into PtoE and the communities in which we operate

Code of Conduct

The Code of Conduct aims to assist governors in discharging their role and responsibilities.

A governor of PtoE should:

- Conduct themselves in accordance with the highest ethical standards and embrace the seven principles of public life laid down by the Nolan Committee

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Approval date: 01/03/2018
Review date: 01/03/2019
Approved by: Mike Williams

(leadership, selflessness, objectivity, openness, integrity, honesty and accountability)

- Support the aims and objectives of PtoE and promote the interests of the organisation and its learners in the wider community
- Work co-operatively with other governors in the best interests of PtoE
- Support majority decisions of the governing body, including those decisions upon which an individual or a minority group holds or held a different opinion
- Form a view on matters before the governing body according to the best interests of PtoE within the framework of PtoE vision, mission and strategic objectives, and refrain from partisan views
- Acknowledge that, as an individual governor, the individual has no legal authority outside the meetings of the governing body and its committees
- Understand that an individual governor does not have the right, other than through the chairperson and with the governing body's agreement, to make statements or express opinions on behalf of governors
- Resist any temptation or outside pressure to use the position of governor to benefit themselves or other individuals or agencies
- Declare openly and immediately any personal conflict of interest arising from a matter before the governors or from any other aspect of governorship
- Respect the confidentiality of those items of business which the governing body decides from time to time should be kept confidential
- Take or seek opportunities to enhance individual effectiveness as a governor through participation in training and development programmes and by increasing one's own knowledge of PtoE
- Give priority, as far as practicable, to attendance at meetings of the governing body and its committees.

Governors and Board members

Governors and board members have a duty to ensure that:

- All provider staff have undertaken training in the Prevent Duty
- All provider staff are aware of when it is appropriate to refer concerns about students, learners or colleagues to the designated safeguarding officer (DSO)
- They exemplify British values of "democracy, the rule of law, individual liberty and mutual respect and tolerance for those with different faiths and beliefs"
- Policies and procedures to implement the Prevent Duty are in place and acted on where appropriate.

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Becoming a Governor

Join our board of governors and help transform lives through learning. Around 3,000 students choose to study at PtoE each year. Your contribution and commitment can help young people, adults and employers to fulfil their potential.

As a PtoE Governor, your knowledge, skills and experience can widen the perspective of the board. We're keen to involve people of all ages and cultural backgrounds. You may have experience in business, community or social work with charities, financial or legal practice, or even be an entrepreneur. The broader your vocational field and cultural experience the better. This voluntary role brings many professional rewards, such as; boardroom experience adding to your CV and a positive step towards long-term career development. If you are interested and would like to apply call 0151 650 6933 or email Lisa Shannon, PA to the CEO in the first instance.

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